



PAC INSTITUTE OF TECHNOLOGY AND SOCIAL STUDIES JULY/AUGUST 2025 ASSESSMENT

FORMATIVE ASSESSMENT

Qualification : Social Work and Community Development

Level : 6

Unit of Competency : **Coordinate Community Project**

WRITTEN ASSESSMENT

Time: 3 hours

INSTRUCTIONS TO CANDIDATES

1. This paper has three sections **A** and **B**.
2. You are provided with a separate answer booklet.
3. Marks for each question are as indicated.
4. Do not write on the question paper.

This paper consists of THREE (3) printed pages

**Candidates should check the question paper to ascertain that all pages are
printed as indicated and that no questions are missing**

SECTION A: (40 MARKS)

(Answer ALL the questions in this section)

1. Identify **four** features of a community project. (4 Marks)
2. Gender is an important factor considered while planning for a community project. List four reasons for this consideration. (4 Marks)
3. State **four** characteristics of a good project report. (4 Marks)
4. A theory of change is often developed during the planning stage. State **four** benefits of the theory of change. (4 Marks)
5. A social worker should ensure that a community project is justifiable. State four reasons for this justification. (4 Marks)
6. Mention **four** elements of a community project budget. (4 Marks)
7. It is important to evaluate a community project. List **four** tools used in such evaluation. (4 Marks)
8. A project officer should follow a work plan to effectively carry out his work. Outline **five** components of such a work plan (5 Marks)
9. As a stakeholder in community projects, identify **four** challenges you can encounter in the implementation of a project. (4 Marks)
10. State **three** benefits of monitoring finances in community projects. (3 Marks)

SECTION B: (60 MARKS)

(Answer any THREE questions in this section)

11. Hosha community intends to start a bead making income generating project to commence on 1st September 2023. You have been appointed as the Project Manager.
 - a) Describe **five** steps you will follow when conducting community assessment. (10 Marks)
 - b) Discuss **five** sources of project ideas in the community. (10 Marks)

12. Coordination of activities in projects requires key things such as carrying out community mobilization to ensure project success.
- a) Explain the meaning of the term community mobilization. (2 Marks)
 - b) Describe **seven** steps that a project manager should follow during the community mobilization process. (14 Marks)
 - c) State **four** barriers that a Project Manager can encounter during community mobilization. (4 Marks)
13. Project risk analysis is important because it helps project administrators to identify the weaknesses, strengths and possible opportunities during or after completing a project.
- a) Explain **five** types of project risks in a community. (10 Marks)
 - b) Discuss **five** guidelines that a social worker can take to militate against project risks. (10 Marks)
14. Most community projects in Kenya recognize the importance of resource mobilization and building partnerships as key areas of actions and success.
- a) Explain **five** functions of the community resource committee during project implementation. (10 Marks)
 - b) Highlight **five** factors to consider when prioritizing projects in a community. (10 Marks)

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